

**PROPERTY OWNERS ASSOCIATION of COUNTRY TOWNE
BOARD OF DIRECTORS MEETING MINUTES**

Monday, December 12, 2022

7:00pm

Zoom link provided through email request

- **CALL TO ORDER**

Board president Sandy Warren called the meeting to order at 7:05 p.m.

- **ROLL CALL OF OFFICERS**

Roll call of officers at 7:05 p.m.

Present: Sandy Warren, President; Shawn Bairstow, Vice President; John Briggs, Treasurer; Carolyn Anderson, Secretary, Jeff Kaufmann, Director

Absent: none

Also Present (in person): Homeowners (0) as listed: none, meeting is over Zoom only

Also Present (via Zoom): Homeowners (2) as listed: Brad Knudson, "S" (unable to connect completely)

Additional (in person) Guests (0) as listed: none, meeting is over Zoom only

Additional (via Zoom) Guests (0) as listed: Myrtle Briggs

- **APPROVAL OF THE MINUTES OF THE REGULAR MEETING**

Motion by Shawn Bairstow, seconded by Sandy Warren, to approve the minutes of the Regular Meeting of 13 September 2022, Motion carried at 7:07p.m.

- **TREASURER'S REPORT:**

- Treasurer's report: Checking Balance: \$221.35, Savings total: \$4,403.84, Grand Total: \$4,625.19
- All 2022 bills paid in full, with the exception of assessment letters, roughly \$20+postage (~\$105).

- **PRESIDENTS REPORT:**

- Current violations – None
- Proposed 2023 Budget has been posted on website for review since the September meeting; Motion to approve, Jeff Kauffman second, motion carried at 7:11pm.
- 2023 Open meetings (March – annual*, June - elections, September – budget proposal, December - budget approval) *The annual meeting will be the only meeting with a mailed invitation; dates and locations for ALL meetings will be posted on the website, signed at entrances
- Three days budgeted for Homestead Road woods cleaning for 2023
- Bridle Ln. foreclosure – no update.
- Bridle Ln. short sale – has a potential buyer/pending sale.
- Saddle Ln. no assessment for 2 years so lien on property coming 2023

- **ANNOUNCEMENTS:**

- Please check the website for future meeting dates, reminder to submit email for email notification.

- **AUDIENCE QUESTIONS:**

The floor was opened for questions at 7:15 p.m. Please try to limit time to 5 minutes, and give your name clearly for recording purposes.

- Brad Knudson – asked about posting/informing – we will improve our outdoor signage. Homeowners can submit email for notification or check the website.

- **NEW BUSINESS**

- Postcard mailing for future meetings?

- **NEXT MEETING DATE – March 2023**

- The next monthly Board meeting is scheduled for *TBD in March 2023 at 7:00 p.m.* In person location TBA. Alternate, probably on ZOOM, likely a hybrid in-person/ZOOM combination. Members who chose to be present on Zoom **will need to supply an email address to receive a Zoom invitation.**

Shawn Bairstow made a motion to adjourn the board meeting at 7:40 p.m.; seconded by Sandy Warren

These minutes were approved by the Board of Directors on *(pending approval @ TBA add date, 2023 meeting)*.

Carolyn Anderson, Secretary

12-12-2022